

SCHOOL SITE-SPECIFIC COVID-19 PREPAREDNESS PLAN SUMMARY

SCHOOL INFORMATION

Today's date (mm/dd/yy): 11/24/2020

School name: St. Clare School

School reopening date (mm/dd/yy): 10/01/2020

Indicate school setting: Elementary (TK-6th

Middle (6th-8th grades)

High (9th-12th grades)

grade) School/Program address:
725 Washington Street

District Office/Main Administration address (if applicable):
1150 N. First Street, Ste. 100

City: Santa Clara

City: San Jose

Zip code: 95050

Zip code: 95112

COVID-19 Designee Name: Cherell Rizzo

Name of person completing form: Cecile Mantecon

Direct phone for person completing form: 408-246-6797

Direct email for form completer: cecile.mantecon@dsj.org

CAMPUS PHYSICAL SPACE

Students:

Staff:

1. Provide the current anticipated number of students/staff on campus daily:

155

19

2. Which grades are/will be open?

TK

K

1

2

3

4

5

6

7

8

9

10

11

12

3. How many individuals are expected to be on campus at any point in the coming month? 174

4. Provide the planned minimum distance between student desks: 6 feet

VOLUNTARY IMPLEMENTATION OF PRIORITY RECOMMENDATIONS

5. Describe site plans to minimize COVID-19 transmission in staff breakrooms:

Protocols for Employee Breakrooms, Workrooms and Restrooms

- School employees are not permitted to eat in any of the breakrooms (elementary breakroom, middle school breakroom, CKZ room or CTZ room).
- Employees may eat outdoors, 6 ft. physically distanced from another employee, or in their designated work area.

6. Describe any plans to assess potential outdoor learning spaces (e.g., outdoor seating and shade/protection from elements) and/or to move instruction outdoors:

Use of Outdoor Spaces

The following outdoor spaces are available for use as learning spaces during the school day:

- Large Rectory Garden: 6 ft. distance occupancy: 60 individuals (Grade 8)
- Small Rectory Garden: 6 ft. distance occupancy: 20 individuals (Grade 6)

7. Describe any site plans to optimize indoor ventilation (e.g., opening operable windows, using high efficiency filters, etc.):

Ventilation

- Windows and doors will remain open for ventilation when it is safe to do so (exceptions include air quality, extreme temperatures, excessive noise or dust due to construction or repairs in neighboring areas).
- St. Clare School does not have an HVAC system that will accommodate MERV-13 filters. However, the St. Clare Church a

8. Describe any plans to facilitate routine testing of teachers and staff (e.g., by healthcare providers or at County testing sites):

Surveillance Testing

In compliance with the California Department of Public Health Guidelines, all school staff who have contact with students or other staff will participate in surveillance testing on a monthly basis as testing capacity permits. Staff may be tested by their primary health care provider or at one of the community testing sites.

9. Describe any plans to resume in-person instruction in phases (e.g., elementary in month 1, middle school in month 2, etc.):

Families may opt to join the in-person cohort in January or at the beginning of the third trimester in March.

10. Provide link to complete school opening plan:

https://www.stclare_school/

School Preparedness Plan to Meet County Guidance for COVID-19

Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

VISITORS/VOLUNTEERS

The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.

FACE COVERINGS - We will support students and staff wearing masks by:

posting signage throughout campus, requiring masks for all adults at all times, outside of the classroom and in the classroom for students in Grade 3 and above (face coverings are highly recommended for students in TK-Grade 2), offering face coverings to those who do not have them or whose face coverings are damaged/broken, soiled or lost.

PHYSICAL DISTANCING - We will support physical distancing by:

marking floors, walls to signify 6 ft. distance between desks, areas where individuals might line up or gather, in the classrooms to delineate space between student desk and teacher's (adult's) desk; providing barriers (sneeze guards) for desks and work surfaces; marking outdoor play areas with physical delineators to signify designated areas for each cohort, 25 ft. from the next cohort; marking outdoor picnic benches to indicate physically distance space while eating lunch; establishing staggered drop off/pick up, recess, lunch and bathroom schedules.

CLEANING & MAINTENANCE

We will support cleaning and maintenance of our campus by:

posting signage reminding population to clean and disinfect high touch surfaces; providing cleaning and disinfecting supplies in all classrooms and shared spaces to maintain cleanliness and disinfection; arranging for nightly deep cleaning and disinfecting of surfaces and areas throughout the campus; cleaning and disinfecting of picnic benches and high touch areas in the restrooms before and after scheduled use times (recess, lunch, bathroom breaks).

HYGIENE - We will support routine and frequent handwashing by:

posting signage reminding population to wash and sanitize hands frequently; posting signage on proper hand washing technique; providing many areas on campus where hand sanitizers are available and well-stocked; providing outdoor hand-washing stations beyond restrooms; reminding and continually educating population on the importance of hand washing to prevent infections from spreading.

ROUTINE TESTING - We will encourage and support staff testing by:

reminding them to schedule monthly COVID testing; following up to support the effort; providing information to staff on where free COVID testing is available.

- Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.

<https://www.stclare.school/>

- For more details, see our complete school opening plan here:

COVID-19 Prepared School

Initial Plan Date: 10/01/2020 Revised Preparedness Plan Date: 11/24/2020



This school, St. Clare School, has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: <https://www.stclare.school/>

Santa Clara County
PUBLIC HEALTH

